

THE SNOWSHOE GUN CLUB, INC. POLICIES, PROCEDURES AND RULES

Use of Facilities

(Adopted by Resolution 2010-2, Amended by Resolution 2012-1)

Law Enforcement Agency Gate Key Program. a) Public Purpose Policy. It is a public purpose policy of Snowshoe Gun Club, Inc., to provide a special Law Enforcement Agency Gate Key Program for federal, state and local Law Enforcement Agencies and their commissioned personnel located within the Kenai Peninsula Borough to ensure that they continue to have a place to engage in firearms training, practice, and competition, including training, practice, and competition with commissioned personnel or agencies from outside the Kenai Peninsula Borough area pursuant to Agency Cooperative Agreements or Invitational Competition Events.

b) Agency and Individual Fees. The Board of Directors shall establish a Law Enforcement Agency Use Fee which entitles a Law Enforcement Agency use of gun club facilities by its commissioned law enforcement personnel pursuant to the rules of that Agency. The Standard Agency Fee provides three (3) gate keys to the agency, and will incur additional range reservations fees. The Group Agency Fee will apply to those agencies purchasing ten (10), or more, individual keys, and will not incur additional range reservation fees.

c) Scheduling of Shooting Ranges. Law Enforcement Agencies which have paid the applicable Agency User Fee may schedule shooting ranges the same as any Snowshoe Gun Club Shooting Program, provided such training reservations by law enforcement agencies are restricted to weekdays. The contact person or Range Control Officer shall be identified by name with contact number when a range is scheduled.

d) Range Control Officers. Requirements for Range Control Officers for other shooting events is waived for Law Enforcement Agency use of the range, however, a contact person is still required for scheduling a range and while the shooting activity is in progress.

e) Cold Range Rules. Cold Range Rules effective for all other users of any range is waived for use by Commissioned Law Enforcement Officers.

e) Definitions. For the purposes of this Bylaw:

i) The term "law enforcement agency" means a federal, state or local agency with personnel having the power of arrest.

ii) The term "commissioned law enforcement officer" or "commissioned law enforcement personnel means an employee of a federal, state, or local law enforcement agency who has the power of arrest as a peace officer.

Use Of Club Facilities By Non-Profit, Educational and Service Type Organizations.

a) Public Purpose Policy. Because the Snowshoe Gun Club is the only developed gun club recognized by the Kenai Peninsula Borough Municipality and which carries liability insurance, and has developed rules for shooter and spectator safety within the central Kenai Peninsula, it is a public purpose policy of Snowshoe Gun Club, Inc., to provide club facilities to Non-Profit, Educational and Service Type Organizations for

organized and supervised firearms training, firearms safety training, organized and supervised practice and organized and supervised competition, especially for youth groups, women, and community interest groups, subject to .the rules of the corporation.

b) User Fees. The Board of Directors shall establish user fees for use of the club facilities by Non-Profit, Educational and Service Type Organizations.

c) Scheduling of Shooting Ranges . Non- Profit, Educational and Service Type Organizations which have paid the applicable User Fee may schedule shooting ranges the same as any Snowshoe Gun Club Shooting Program.

d) Safety and Range Control. Snowshoe Gun Club is a "cold range" shooting facility. Non-Profit, Educational and Service Type Organizations using club facilities are required to adhere to all club Safety and Range Control Rules in addition to generally recognized safety rules regarding muzzle and ammunition control. Any such organization using the club facilities must designate at least one Range Control Officer. The supervisory Range Control Officer must be identified by name and contact information when -the organization reserves a range.

d) Definitions. For the purposes of this Bylaw:

i) The term "Non-Profit, Educational and Service Type Organizations" shall generally mean and include an organization which does not carry on a business for profit under the Internal Revenue Code and provides educational or service projects, programs, or activities for individuals or groups or for the benefit of the general public. Examples could include, but are not limited to: 4H, scouting organizations or other groups organized for youth, women, disabled, or other special interest groups, including Hunter Safety, Hunter Education and community schools or other educational groups.

ii) The term "cold range" means that firearms cannot be carried or handled in a loaded condition anywhere except in an area identified as a loading area, or from the loading area to the shooting 'line' or shooting area, or to a designated safety area in the event of a breakage or malfunction and all firearms must be unloaded when leaving the shooting area or unloading area if an unloading area has been designated. On the firing line all firearms are to be unloaded with actions left open whenever people are down range. The Snowshoe Gun Club recommends all firearms be unloaded before leaving the firing line and range.

iii) The term "Range Control Officer" means a person who will by that designation assume full control of activities and assume full responsibility for the actions of all users, and who will be in attendance at all times during any such event, either personally, or by designated alternate Range Control Officer. It is recommended that the Range Control Officer be a member of the National Rifle Association and have obtained a Range Control Officer designation from the NRA or a shooting organization recognized by the NRA regarding the type of firearms to be used and the type of event being conducted.

iv) The term "Spectator Safety Rules" or Rules for Spectator Safety" or other use of such words in any order shall mean generally that spectators watching any shooting event shall wear hearing protectors and eye protection unless they are watching from inside an automobile, and that the Range Control Officer shall designate the line,

position or location where all spectators who are not participants in the shooting exercise or assigned to duties associated with the shooting exercise, (such as counters, score keepers, loading or unloading supervisors and the like) may not cross over or enter into after a match has begun or any firearm has been loaded.

v) The term "loaded firearm" or "firearm has been loaded" or "loaded condition" or other words or terms with similar connotations, shall mean that at least one round of ammunition has been inserted or placed into the firearm or into a magazine which is attached to a firearm or built into a firearm or that a detachable magazine or clip containing at least one round of ammunition has been inserted into a firearm, or that the shooter has commenced pouring black powder into a chamber of any firearm.

Use of Club Ranges For Firearms Instruction Businesses, Security Businesses and Other For-Profit Entities, Individuals or Organizations. (a) Convenience Of Area Businesses Engaged in Shooting Activities. Because the Snowshoe Gun Club is the only developed gun club recognized by the Kenai Peninsula Borough Municipality and has developed rules for shooter and spectator safety within the central Kenai Peninsula, it is a policy of Snowshoe Gun Club, Inc. to provide club ranges to Firearms Instruction Businesses, Security Businesses and Other For-Profit Entities, Individuals or Organizations to conduct firearms training, firearms safety training, or required Certification or Qualification with firearms, on an individual, range available basis, as a convenience to such businesses organizations.

b) User Fees. The Board of Directors shall establish user fees for use of the club ranges by Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations.

c) Scheduling of Shooting Ranges. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations may schedule shooting ranges on a range available basis upon payment of the applicable User Fee and identification of the Alaska Business License Number under which the activity will be conducted, and provided such scheduling is limited to a maximum of four (4) such reservations a year unless specifically approved by the Board of Directors on a case by case basis.

d) Safety and Range Control. Snowshoe Gun Club is a "cold range" shooting facility. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations using club range(s) are required to adhere to all club Safety and Range Control Rules in addition to generally recognized safety rules regarding muzzle and ammunition control and adhere to the cold range rules. Any such organization using the club range(s) must designate at least one Range Control Officer. The supervisory Range Control Officer must be identified by name and contact information when the organization reserves a range.

e) Proof of Insurance. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations using club range(s) are required to have liability insurance for their activities conducted at the Snowshoe Gun Club that will ensure adequate indemnification for any damages, personal or property, that may occur

during the use of Snowshoe Gun Club range(s). Proof of insurance must be provided when scheduling use of the range.

f) Definitions. For the purposes of this Bylaw:

i) The term "Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations" shall mean any business, individual or entity required by state or local law or regulation to have an Alaska Business License and who is required under the Internal Revenue Code to file IRS forms, schedules or other documents reporting taxable income, which conducts or intends to conduct firearms training, firearms safety training, or required Certification or Qualification with firearms on or by using club ranges.

ii) The term "cold range" means that firearms cannot be carried or handled in a loaded condition anywhere except in an area identified as a loading area, or from the loading area to the shooting 'line' or shooting area, or to a designated safety area in the event of a breakage or malfunction and all firearms must be unloaded when leaving the shooting area or unloading area if an unloading area has been designated. On the firing line all firearms are to be unloaded with actions left open whenever people are down range. The Snowshoe Gun Club recommends all firearms be unloaded before leaving the firing line and range.

iii) The term "Range Control Officer" means a person who will by that designation assume full control of activities and assume full responsibility for the actions of all users, and who will be in attendance at all times during any such event, either personally, or by designated alternate Range Control Officer. It is recommended that the Range Control Officer be a member of the National Rifle Association and have obtained a Range Control Officer designation from the NRA or a shooting organization recognized by the NRA, regarding the type of firearms to be used and the type of event being conducted.

iv) The term "Spectator Safety Rules" or Rules for Spectator Safety" or other use of such words in any order shall mean generally that spectators watching any shooting event shall wear hearing protectors and eye protection unless they are watching from inside an automobile, and that the Range Control Officer shall designate the line, position or location where all spectators who are not participants in the shooting exercise or assigned to duties associated with the shooting exercise, (such as counters, score keepers, loading or unloading supervisors and the like) may not cross over or enter into after a match has begun or any firearm has been loaded.

v) The term "loaded firearm" or "firearm has been loaded" or "loaded condition" or other words or terms with similar connotations, shall mean that at least one round of ammunition has been inserted or placed into the firearm or into a magazine which is attached to a firearm or built into a firearm or that a detachable magazine or clip containing at least one round of ammunition has been inserted into a firearm, or that the shooter has commenced pouring black powder into a chamber of any firearm.

vi) The term "Range Available Basis" means that there is a range suitable for the intended use which has not yet been assigned to another event or which the Committee Chairperson assigned to range scheduling has not designated for future

anticipated use by a Snowshoe Program, or a Law Enforcement Agency, or by a Non-Profit, Educational and Service Type Organizations or which the Board of Directors has not designated by Resolution to be held open for use by Shooting Members during the applicable day or days for which application for use is being made. (Adopted February 1, 2010).

Use of Club Training Building: The use of the Snowshoe Gun Club Training Building by entities other than the club sponsored activities is limited to Non-Profit, Educational and Service Type Organizations, and Law Enforcement Agencies.

- a) Preference for use will be given to Youth and Safety Training, and Hunter Education, followed by State Certification Training (Hunter Endorsements, etc.), followed by Law Enforcement Agencies.
- b) Reservations for use of the Training Building should be made at least one month in advance, in writing. Reservations not made one month in advance are subject to refusal by the Board.
- c) All organizations using the Training Building must provide the name and contact information of an individual who will be present and responsible for the building during the use of the building.
- d) All organizations must agree to read and follow the “Use of Training Building Rules” supplied by the Snowshoe Gun Club. Failure to follow the rules will result in a \$100 user fee, and/or denial of future use of the building.

Use of Training Building Rules:

- 1) Tables and chairs will be straightened and returned to their original positions.
- 2) All trash and garbage will be placed in the supplied receptacles and removed for disposal off premises following use of the building.
- 3) Any utensils used (coffee pot, hot water pot and non-disposable items) are to be cleaned before leaving.
- 4) Sink and counters are to be wiped clean.
- 5) Floor is to be swept clean.
- 6) Ensure all windows and exterior doors are closed and locked.
- 7) Leave key to building on the counter by the sink.
- 8) Turn off lights when leaving.