

SGC Range Use Request Form

Government Agencies & Corporate Members or Non-Profit Organizations.

For-Profit Entities, Individuals or Organizations, Firearms Instruction, Security Businesses.

Name of entity requesting SGC Facility:

Shooting Range Requested:

Clays Range – SGC Clays Committee Member must be present

Rifle Range Tactical Range (Black Gun Bay) Black Powder Range

Pistol Range - Bay Location assigned By SGC if specific area not available or requested

Pistol Range – Uncovered Bay
PB # 6,7,8,9

Pistol Range – Covered Bay
PB # 1or2

Pistol Range – Building Bay
PB # 3,4,5 or10

Requested Scheduling Dates and Shooting Range - Use Date Format Example:

SATURDAY, AUGUST 26 – (Your Agency - Company Name) AK Conceal Carry Class, Pistol Bay 10, 1:00pm-5:00pm

Proof of Insurance - Copy of Insurance Policy Attached:

Range Control Officer(s) - Copy of Certificates Attached:

Name(s) and contact Phone #

For Profit User Fees – to be approved & paid before schedule is finalized. - Minimum \$500 per day unless noted.

Clays Range - Minimum \$500 + \$7.00 per 25 Clays Thrown – SGC Clays Committee Member must be present

Rifle Range Tactical Range (Black Gun Range) Black Powder Range

Pistol Range - Uncovered Bay Pistol Range - Covered Bay Pistol Range - Building Bay

Training Building Use - \$500

SGC Training Building

Training Building – Name and contact information of an individual who will be present and responsible.

Name: _____

Date: _____

Use of Club Training Building: The use of the Snowshoe Gun Club Training Building by entities other than the club sponsored activities is limited to Non-Profit, Educational and Service Type Organizations, and Law Enforcement Agencies. Use of the Training building rental for For-Profit businesses will be charged a \$500 amount for a 4-8 hour use. (For-Profit Training building rental use will be determined on a case by case by the SGC Board of Directors)

1. a) Preference for use will be given to Youth and Safety Training, and Hunter Education, followed by State Certification Training (Hunter Endorsements, etc.), followed by Law Enforcement Agencies.
2. b) Reservations for use of the Training Building should be made at least **one month** in advance, in writing. Reservations not made one month in advance are subject to refusal by the Board.
3. c) All organizations using the ***Training Building must provide the name and contact information of an individual who will be present and responsible*** for the building during the use of the building.
4. d) All organizations must agree to read and follow the “Use of Training Building Rules” supplied by the Snowshoe Gun Club. Failure to follow the rules will result in a \$100 user fee, and/or denial of future use of the building.
5. ***Users List must be completed and forwarded to SGC Secretary 2 days after Building Use Date.***

Use of Training Building Rules:

- 1) Tables and chairs will be straightened and returned to their original positions.
- 2) All trash and garbage will be placed in the supplied receptacles and removed for disposal off premises following use of the building.
- 3) Any utensils used (coffee pot, hot water pot and non-disposable items) are to be cleaned before leaving.
- 4) Sink and counters are to be wiped clean.
- 5) Floor is to be swept clean.
- 6) Ensure all windows and exterior doors are closed and locked.
- 7) Leave **key to building on the counter by the sink.**
- 8) Turn off all ***interior*** lights when leaving.
- 9) Users are to provide for all coffee, popcorn, bottled water, and paper products used during the use of the Training Building. SGC provisions stored at the Training Building are not to be used.

SGC Range Use Definitions

(a) Convenience Of Area Businesses Engaged in Shooting Activities. Because the Snowshoe Gun Club is the only developed gun club recognized by the Kenai Peninsula Borough Municipality and has developed rules for shooter and spectator safety within the central Kenai Peninsula, it is a policy of Snowshoe Gun Club, Inc. to provide club ranges to Firearms Instruction Businesses, Security Businesses and Other For-Profit Entities, Individuals or Organizations to conduct firearms training, firearms safety training, or required Certification or Qualification with firearms, on an individual, range available basis, as a convenience to such businesses organizations. ***For all For-Profit use of the range: 75% of those persons attending shall be SGC Members. Cost for range/bay use is a Minimum \$500 per day.***

b) User Fees. The Board of Directors shall establish user fees for use of the club ranges by Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations.

c) Scheduling of Shooting Ranges. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations may schedule shooting ranges on a range available basis upon payment of the applicable User Fee and identification of the Alaska Business License Number under which the activity will be conducted, and provided such scheduling is limited to a maximum of four (4) such reservations a year unless specifically approved by the Board of Directors on a case by case basis.

d) Safety and Range Control. Snowshoe Gun Club is a "cold range" shooting facility. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations using club range(s) are required to adhere to all club Safety and Range Control Rules in addition to generally recognized safety rules regarding muzzle and ammunition control and adhere to the cold range rules. Any such organization using the club range(s) must designate at least one Range Control Officer. The supervisory Range Control Officer must be identified by name and contact information when the organization reserves a range.

e) Proof of Insurance. Firearms Instruction Businesses, Security Business and Other For-Profit Entities, Individuals or Organizations using club range(s) are required to have liability insurance for their activities conducted at the Snowshoe Gun Club that will ensure adequate indemnification for any damages, personal or property, that may occur during the use of Snowshoe Gun Club range(s). Proof of insurance must be provided when scheduling use of the range.

f) Definitions. For the purposes of this Bylaw:

i) The term "Firearms Instruction Businesses, Security Business and Other

For-Profit Entities, Individuals or Organizations" shall mean any business, individual or entity required by state or local law or regulation to have an Alaska Business License and who is required under the Internal Revenue Code to file IRS forms, schedules or other documents reporting taxable income, which conducts or intends to conduct firearms training, firearms safety training, or required Certification or Qualification with firearms on or by using club ranges.

ii) The term "***Cold Range***" means that firearms cannot be carried or handled in a loaded condition anywhere except in an area identified as a loading area, or from the loading area to the shooting 'line' or shooting area, or to a designated safety area in the event of a breakage or malfunction and all firearms must be unloaded when leaving the shooting area or unloading area if an unloading area has been designated. On the firing line all firearms are to be unloaded with actions left open whenever people are down range. The Snowshoe Gun Club requires all firearms be unloaded before leaving the firing line and range.

iii) The term "**Range Control Officer**" means a person who will by that designation assume full control of activities and assume full responsibility for the actions of all users, and who will be in attendance at all times during any such event, either personally, or by designated alternate Range Control Officer. It is recommended that the Range Control Officer be a member of the National Rifle Association and have obtained a Range Control Officer designation from the NRA or a shooting organization recognized by the NRA, regarding the type of firearms to be used and the type of event being conducted.

iv) The term "**Spectator Safety Rules or Rules for Spectator Safety**" or other use of such words in any order shall mean generally that spectators watching any shooting event shall wear hearing protectors and eye protection unless they are watching from inside an automobile, and that the Range Control Officer shall designate the line, position or location where all spectators who are not participants in the shooting exercise or assigned to duties associated with the shooting exercise, (such as counters, score keepers, loading or unloading supervisors and the like) may not cross over or enter into after a match has begun or any firearm has been loaded.

v) The term "loaded firearm" or "firearm has been loaded" or "loaded condition" or other words or terms with similar connotations, shall mean that at least one round of ammunition has been inserted or placed into the firearm or into a magazine which is attached to a firearm or built into a firearm or that a detachable magazine or clip containing at least one round of ammunition has been inserted into a firearm, or that the shooter has commenced pouring black powder into a chamber of any firearm.

vi) The term "**Range Available Basis**" means that there is a range suitable for the intended use which has not yet been assigned to another event or which the Committee Chairperson assigned to range scheduling has not designated for future anticipated use by a Snowshoe Program, or a Law Enforcement Agency, or by a Non-Profit, Educational and Service Type Organizations or which the Board of Directors has not designated by Resolution to be held open for use by Shooting Members during the applicable day or days for which application for use is being made. (Adopted February 1, 2010).

Contact for making reservations:

To reserve exclusive use of ranges at the Snowshoe Gun Club, the club Calendar Scheduler/Treasurer must be contacted. Please download the SGC Range Use Request Form (PDF) and save a copy on your computer, fill out and forward to SGC - sgcreservations@snowshoegunclub.com.

If you have any questions please contact Calendar Manager, SGC Treasurer – Dave Hopkins, (907) 262-9191 hm (907) 398-4419 cl

If not Available - Secretary - Jim Trujillo (907) 252-0065

Submit Request for Range Use to sgcreservations@snowshoegunclub.com

Thank You and Enjoy the Range,

SGC Directors